



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

4205 N. 7th Avenue, Suite 305
Phoenix, Arizona 85013
(602) 589-8352
FAX: (602) 589-8354

Regular Session Minutes

June 18, 2010

Board Members Present: Rebecca Grabski, OTA, Chair
John Tutelman, Vice – Chair, Public Representative
Laura Beckman, OTR Member
Christine Rosenberg, OTR Member
Deborah Devine, Public Representative

Staff Present: Wendy H. Hammon Executive Director
Vicki Egurrola, Administrative Assistant

Legal Representative: Montgomery Lee, Assistant Attorney General

Call to Order

The regularly scheduled meeting of the Arizona State Board of Occupational Therapy Examiners was called to order at 1:32 p.m. Rebecca Grabski, Chair presiding.

Roll Call

All Board members were present.

Approval of Minutes

Regular Session Minutes of May 14, 2010

Rebecca Grabski moved to approve the May 14, 2010 meeting minutes as amended. John Tutelman seconded the motion. The motion passed 5-0.

Executive Session Minutes of May 14, 2010

John Tutelman moved to approve the May 14, 2010 Executive Session Minutes as presented. Deborah Devine seconded the motion. The motion passed 5-0

Regular Session Meeting Minutes of May 24, 2010

Rebecca Grabski moved to approve the May 24, 2010 meeting minutes as amended. Christine Rosenberg seconded the motion. The motion passed 5-0.

First Executive Session Minutes of May 24, 2010

John Tutelman moved to approve the May 24, 2010 First Executive Session Minutes as presented. Rebecca Grabski seconded the motion. The motion passed 5-0

Second Executive Session Minutes of May 24, 2010

John Tutelman moved to approve the May 24, 2010 Second Executive Session Minutes as presented. Laura Beckman seconded the motion. The motion passed 5-0

Third Executive Session Minutes of May 24, 2010

Rebecca Grabski moved to approve the May 24, 2010 Third Executive Session Minutes as presented. John Tutelman seconded the motion. The motion passed 5-0

Declaration of Conflicts

Laura Beckman recused herself from the renewal of her license.

Review Meeting Schedule

There were no changes made to the upcoming meeting schedule for August or September.

a. Formal Interview

1. Carlina Cuttler, 10-OT-0097 – Ms. Cuttler was present and appeared before the Board for a Formal interview. Ms. Cuttler was represented by legal counsel Dwight Watland. The Board reviewed and discussed the documentation submitted by Ms. Cuttler's Attorney. The Board asked Ms. Cuttler questions related to the complaint, and Ms. Cuttler answered the Board's questions.

Rebecca Grabski moved to go into Executive Session at 2:57 p.m. Deborah Devine seconded the motion. The Board returned to regular session at 3:05.

After discussion Mr. Tutelman asked that this matter be continued at the July 9, 2010 Board meeting, to allow staff time to obtain information from Cigna, and information regarding the billing codes. Deborah Devine seconded the motion. The motion passed 5-0.

b. Complaint Action Status Report

The Board reviewed and discussed the Complaint Action Report.

Shannon Brown, 10-OT-3346 Staff updated the Board on the status of Ms. Brown.

Susan Nesbit, 09-OT-4090 Staff updated the Board on the status of Ms. Nesbit.

Nicole Kell, 09-OT-4332 Staff updated the Board on the status of Ms. Kell.

Eileen Thorstad, 10-OT-0398 Ms. Grabski recused herself from any discussion regarding Ms. Thorstad. After discussion Mr. Tutelman moved to close the complaint against Ms. Thorstad. Ms. Devine seconded the motion. The motion passed 4-0.

Lori Creach, 10-OT-1553 – The Board discussed the status of Ms. Creach, after discussion Mr. Tutelman moved to close the complaint against Ms. Creach. Ms. Devine seconded the motion. The motion passed 5—0.

Lara Taggart, 10-OT-4129

The Board reviewed and discussed Ms. Taggart. After discussion Ms. Devine moved to close the complaint against Ms. Taggart. Mr. Tutelman seconded the motion. The motion passed 5-0.

Substantive Review, Discussion, and Vote Re: Applications for Licenses as Follows:

a. Initial Application

| | | | |
|------------------|--------------------|--------------------|-------------------|
| Dominick Aretino | Ellyn Belcastro | Elizabeth Castrale | Rocio Dalpiaz |
| Jessica Dishler | Jessica Duquette | Brett Florida | Amanda Gayfield |
| Monica Grewal | Bethany Harrington | Jennifer Horner | Kelly Kapp |
| Kelly LaSalle | Romariz Lizardo | Laurel Nixon | Cherie Radulovich |
| Mark Saalfrank | Nadia Shivack | Adam Story | Maritza Tafur |
| Jerri Therber | Norma Tolle | Gregory Wood | |

The Board reviewed and discussed the initial application of Dominick Aretino. After discussion John Tutelman moved to approve the initial application of Mr. Aretino. Deborah Devine seconded the motion. The motion passed 5-0.

The Board reviewed and discussed the initial application of Ellyn Belcastro. After discussion Deborah Devine moved to approve the initial application of Ms. Belcastro. Laura Beckman seconded the motion. The motion passed 5-0.

The Board reviewed and discussed the initial application of Cherie Radulovich. After discussion John Tutelman moved to approve the initial application of Ms. Radulovich. Christine Rosenberg seconded the motion. The motion passed 5-0.

The Board reviewed and discussed the initial application of Norma Tolle. After discussion Laura Beckman moved to approve the initial application of Ms. Tolle. Deborah Devine seconded the motion. The motion passed 5-0.

Rebecca Grabski moved to approve the remaining 19 initial applications. Deborah Devine seconded the motion. The motion passed 5-0.

b. Renewal of Licenses

| | | | |
|-----------------|-----------------|-------------------|--------------------------|
| Michelle Abrams | Brigit Anderson | Evelyn Andersson | Kaare Auditore |
| Mark Balak | Brenda Ballou | Laura Beckman | Jill Bowman |
| Amanda Branski | Karla Brockie | Sharon Buchanan | Pamela Burns |
| Maria Cantu | Joel Cepukenas | Patricia Chrisler | Margaret Christy Stocker |
| Mildred Clay | Heather Cook | David Crosslin | Jessica DeMoss |
| Beth Dickson | Gillian Duncan | Brooke Eberle | K' Engel |
| Kristina Epling | Noelle Everhart | Heide Feingold | Karyn Fletcher |

| | | | |
|----------------------|---------------------|-----------------------|---------------------|
| Barbara Flores | Teresa Folker | Tara Forstrom | Michelle Fugal |
| Jill Gilbank | Melissa Gitter | Susan Golubock | Leslie Goodrum |
| Randy Gootzeit | Kimberly Grant | Vickie Grout | Mary Guardia |
| Christine Gurule | Lori Haas | Douglas Haney | Lynnette Heiny |
| Mariah Huber | Jennifer Job | Faith Jones | Roxanne Judd |
| Mark Kahlbaugh | Sarah Kaiser | Harlie Kanner | Wendy Kappenman |
| Julie Kenny | Damon King | Kristin Knauer | Kathryn Kolysko |
| Leann Kozeliski | Donna Krejci | Leslie Leviness | Leslie Levy |
| Sari Lewis | Lori Lindman | Kim Lonsway | Maricela Lopez |
| Sara Madderom | Jane Marete | Emilia Massimi | Joann Mcfee |
| Felicia McMahon | Maureen Mcpherson | Kimberly Miller | Michelle Montgomery |
| Jane-Jackman Morales | Kathleen Myers | Alexander Nieczura | Melissa Novak |
| Diana Nyren | Martha O'Connor | Suzanne Olea | Sarah Olson |
| Hristo Papayoti | Marlene Peralta | Johna Pollard | JoAnn Precup |
| Larkin Pronty | Elizabeth Reed | Julie Ribley | Luis Rodriguez |
| Esther Rosa | Amy Ruvolo | Rebecca Salas | Sidney Schwartz |
| Robert Semingson | Kathleen Senters | Rekha Shastry | Shawnalea Shelly |
| Claudette Slater | Donna Slaybaugh | Jessica Smithson | Amy Snyder |
| Tonya Soules | Heidi Spann | Sandra Spears | Helen Spencer |
| MaryEllen Spencer | Emily Spiessbach | Kristina Starzak | Renee Steers |
| Shyamala Strack | Erik Sullivan | Kelli Sullivan | Heather Susong |
| Terri Tadeo | Maria Cecilia Tajan | Kathleen Tebo | Curtis Ust |
| Gwen Ward | Danielle Warren | Paula Weisbrodt-Kelly | Jana Williams |
| Nichole Williams | Kermie Wohlenhaus | Jessica Woods | Diane Zinn |
| | | | |

Laura Beckman recused herself from the approval of her renewal application. John Tutelman moved to approve the renewal of Laura Beckman's OT license. Deborah Devine seconded the motion. The motion passed 4-0.

The Board discussed the renewal application of Tonya Soules who had stated she had continued to practice while her license was expired. Deborah Devine moved to approve the renewal application of Ms. Soules. John Tutelman seconded the motion and the motion passed 5-0.

After discussion Deborah Devine moved to open a complaint against Ms. Soules, and to issue a Consent Agreement for a Decree of Censure, at which time Ms. Soules will

have 30 days from the acceptance of the consent agreement to notify all patients, clients, and insurance companies that she had provided OT services while her license was expired. Ms. Soules shall provide copies of the letters, along with proof that they have been sent to the Board. Christine Rosenberg seconded the motion and the motion passed 5-0.

The Board reviewed and discussed the renewal application of Gwen Ward OT license # 0806. John Tutelman moved to approve the renewal of Ms. Ward's license. Deborah Devine seconded the motion. The motion passed 5-0.

The Board reviewed the documents related to the arrest that Ms. Ward disclosed to the Board. After discussion regarding the arrest, Mr. Tutelman moved to issue a non-disciplinary letter to Ms. Ward. Ms. Devine seconded the motion and the motion passed 5-0.

The Board reviewed, and discussed the renewal application of Leslie Goodrum who had stated that she had continued to practice while her license was expired. Leslie Goodrum was present to answer any of the Board's questions. John Tutelman moved to approve the renewal application of Ms. Goodrum. Laura Beckman seconded the motion and the motion passed 5-0.

After discussion John Tutelman moved to offer a Consent agreement for a Decree of Censure, at which time Ms. Goodrum will have 30 days from the acceptance of the consent agreement to provide proof to the Board that she has notified all patients, clients, and insurance companies that she had provided OT services while her license was expired. Ms. Goodrum shall provide copies of the letters, along with proof that they have been sent to the Board. Christine Rosenberg seconded the motion and the motion passed 5-0.

c. Limited Permits

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|-------------|--|--|--|
| Linda Baird | | | |
|-------------|--|--|--|

John Tutelman moved to approve the limited permit. Deborah Devine seconded the motion. The motion passed 5-0.

Review, discussion and Possible Action on Administrative Matters

a. Revenue and expenditure report

The Board reviewed and discussed the revenue and expenditure report.

b. Administrative Project Status Report

The Board reviewed and discussed the Administrative Project Status Report
Board Member Staff reported there have been no changes regarding new Board members.

Policies and Procedures –

The Board reviewed and discussed the policy and procedure.

Other Board Business

The Board discussed a correspondence letter received from Christie Van Wormer.

Employee performance reviews, consideration and discussion regarding Board employees in Executive Session pursuant to A.R.S 38-431.03 (A) (1)

The Board moved to go into Executive Session at 4:00 p.m. to conduct the performance review of Vicki Egurrola.

Montgomery Lee asked Vicki Egurrola if she had received a letter from the Board advising her of the intent to conduct a performance review in Executive session. Ms. Egurrola stated she did receive the letter. After the conclusion of Ms. Egurrola's performance review, the Board moved to go into Executive Session without staff present at .

The Board returned to regular session. In public session the Board informed Ms. Egurrola that at any time she works, she must document all hours worked.

In public session John Tutelman moved to place Wendy Hammon on Administrative leave until Monday June 21, 2010. At which time Ms. Hammon will be terminated unless she chooses to provide the Board a letter of resignation. With that being said Ms. Hammon handed Ms. Grabski her resignation letter.

Agenda items for next month's meeting – if any.

Carlina Cuttler – formal interview

Call to the Public

A call for public comment was issued by the Board.

Janet Menke representing Pima Medical Center addressed the Board with concerns regarding student supervision.

Adjournment

The meeting adjourned at 5:45 p.m., there being no further business before the Board.

Respectfully submitted,

Vicki L. Egurrola
Acting Executive Director